

AFFIDAVIT OF FINAL OFFER

In the Matter of the Condemnation
of Certain Rights in Land by the
for the Improvement of
Primary Road No.

located in County, Iowa

Project No. Group

Parcel No. _____

On this the _____ day of _____, 20____, comes the
and states, as by law provided, that the most recent offers made to the owner(s),
lienholders, encumbrancers and other persons interested in the appropriation of certain
specified rights in certain land as described by the Applicant in the Notice of
Condemnation filed in the above matter are as follows:

(Names as on Notice)
\$ _____

Tenant(s)
\$ _____

By _____

Acknowledged, subscribed and sworn to before me this _____ day of
_____, 20_____.

(Notary Public) in and for said County and State
(Clerk of Court)

Filed in my office at , Iowa, this _____ day of _____, 20_____.

Sheriff of County, Iowa

AFFIDAVIT OF PUBLICATION OF APPLICATION

In the Matter of the Condemnation of Certain
Rights in Land by the _____ for the Improvement of

Road No. _____
_____ (fill in project location)
located in _____ (fill in county and state)
Project No. _____
Group "_____" Parcel _____

STATE OF IOWA)
) ss.
COUNTY OF _____)

I, _____, being duly sworn, state that I am the _____ for the _____ in the above-entitled matter.

I further state that service of the Application by certified mail cannot be made, for the reason(s) stated, upon the condemnee(s) named below:

(list names)

I further state that on _____, a copy of the Application in this matter was mailed to the above condemnee(s) at the place set opposite their names.

Therefore, the Application was published on _____, in the _____ newspaper, in accordance with Iowa Code Section 6B.3(2).

Subscribed and sworn to before me this _____ day of _____, 20_____.

Notary Public in and for the State of Iowa

When corresponding, refer to:

_____ County

Project _____

Group _____

Parcel No(s). _____

Under authority of Section 6B.4 of the Code of Iowa, you have been selected by the Chief Judge of the _____ Judicial District as one of the six compensation commissioners to assess damages in condemnation proceedings in connection with the above-referenced highway project.

The compensation commission, of which you are a member, will meet at 9:30 a.m. in the Sheriff's Office in _____, Iowa, on _____.

NOTE: The law provides that no member of a compensation commission selected shall possess any interest in the proceeding which could cause such person to render a biased decision.

Your ability or inability to serve as a compensation commissioner on the day and hour as listed above should be reported on the enclosed, self-addressed post card and **returned (mailed) immediately.**

If you agree to serve, you will be paid \$200.00 per day. You will also be reimbursed for necessary meals and will be paid for mileage traveled in performing your duties.

If for some reason you are unable to serve **after** your acceptance of the Summons, please immediately call the _____ at _____, or call the Sheriff.

Sincerely,

CONDEMNATION COMMISSIONER'S STATEMENT

To the Sheriff of _____ County:

I certify that my fee and expenses as a member of the Commission in the matter of the condemnation of certain real estate or rights to real estate for Project No. _____ held on the _____ day of _____, 20____, are as follows and that these claims are due, just and unpaid.

_____ day of service at \$200.00/day \$ _____

_____ miles at _____ cents/mile \$ _____

_____ meals \$ _____

Signed on this _____ day of _____, 20____.

Commissioner

Honorable
Chief Judge, Judicial District

RE: County Condemnation Group

Dear Judge :

Enclosed is an original and a duplicate each of (1) an Application to the Chief Judge of the Judicial District for the Appointment of a Commission to Appraise Damages, (2) Selection and Appointment of a Compensation Commission, and (3) Supplementary Order Appointing Alternate Compensation Commissioners. Please return the originals to this office and retain the duplicates in your office.

We will forward a "Certified True Copy" of the Application and originals of the Selection and Appointment of a Compensation Commission and the Supplementary Order Appointing Alternate Compensation Commissioners to the Sheriff, who will summon the original six appointees. If any of the original six appointees are unable to serve, the Sheriff will contact an alternate compensation commissioner with the same qualification. We will request substitution from you in the event alternate compensation commissioners are unable to serve.

No alternate compensation commissioner will be contacted unless one of the original six appointees is unable to serve.

Should you require any additional information regarding the enclosed Application, please contact this office at _____.

Sincerely,

**CERTIFICATE AND NOTICE
OF THE COMMENCEMENT OF
CONDEMNATION PROCEEDINGS**

In the Matter of the Condemnation
of Certain Rights in Land by the

for the Improvement of
located in **County**,
Project No. Group

The hereby certifies that the has been unable to secure by purchase from the following
owner(s) of tracts, parts or portions thereof or certain rights therein, as shown by the plans on file, necessary for the
construction of the above-referenced project:

Parcel

Parcel

Parcel

Parcel

The land or lands or property rights so required in the construction of said project are specifically shown by the plats and
descriptions attached to the Application to the Chief Judge and Notice.

You are hereby notified that condemnation proceedings will be commenced to acquire the above-described lands and/or
property rights.

Signed at , Iowa, this day of , .

**APPLICATION TO THE CHIEF JUDGE
OF THE JUDICIAL DISTRICT
FOR THE APPOINTMENT OF A
COMMISSION TO APPRAISE DAMAGES**

In the Matter of the Condemnation of Certain
Rights in Land by the
for the Improvement of
located in **County, Iowa**
Project No. Group

TO: , Chief Judge, Judicial District including County, Iowa.

Comes now the and states that the public interest requires that certain rights be acquired in land by
Condemnation proceedings. The has not been able to secure rights in lands by purchase and
conveyance for the improvement of roads and streets. In accordance with Sec. 6B.2A, 6B.2B and 6B.3, the Code of Iowa, as
amended by H.F. 476, the following is set forth:

Description: The lands and/or property rights sought to be condemned or affected are described on the attached Notice of
Condemnation which is made a part of this Application.

Plat: The location of the right of way or other property rights sought to be condemned or affected are shown on the plat(s)
attached to and a part of the attached Notice of Condemnation.

Minimum Land Needs: The minimum amount of land necessary to achieve the public purpose is as described in and
shown on the Notice of Condemnation and attached plat(s).

Names and Addresses: The names and addresses of the record owner(s), lienholders, encumbrancers, and other persons
affected by this proceeding are listed on the attached Notice of Condemnation.

Purpose: The desires the rights specified in the lands sought to be condemned for the improvement
and/or maintenance of roads and streets within the State of Iowa.

Good Faith Negotiations: The Applicant has made an effort to negotiate in good faith with the owner(s) to acquire the
property sought to be condemned. These efforts include:

1. Provided the owner(s) with a copy of the appraisal of the property sought.
2. Discussed the basis of determining value.
3. Reviewed the project design plans.
4. Discussed the contents of the acquisition contract.
5. Addressed owner's questions and concerns.
6. Provided the owner(s) with a written offer of the fair market value.

Based on these efforts, we were unable to reach an agreement.

Agricultural Land: A part of the lands sought to be appropriated may be classified as Class I or Class II within an
agricultural area and, if so classified, is reasonably necessary for this internal improvement.

Request: NOW, THEREFORE, the hereby requests the appointment of a compensation commission of
six qualified persons to view the premises and appraise the damages which the owner(s), lienholders, encumbrancers, and other
persons affected will sustain by reason of this Condemnation.

Dated at , Iowa, this day of , .

By _____

Filed in my office at _____, Iowa, this _____ day of _____, 20____.

Chief Judge of the Judicial District
including County, Iowa.

**SELECTION AND APPOINTMENT
OF COMPENSATION COMMISSIONERS
BY THE CHIEF JUDGE OF THE
JUDICIAL DISTRICT**

In the Matter of the Condemnation
of Certain Rights in Land by the
for the Improvement of
located in _____ **County**,
Project No. _____ Group _____

An Application and Notice of Condemnation having been filed with me by the _____ for the selection and appointment, by lot, of six suitable persons as the law provides to act as a compensation commission to assess and appraise the damages sustained by reason of the condemnation of certain specified rights in certain land described by Applicant, in the Notice of Condemnation filed in the above-entitled matter, I hereby DESIGNATE, SELECT, AND APPOINT as the members of said compensation commission required in this matter the following persons:

NAME	ADDRESS	QUALIFICATIONS
		Licensed Real Estate Salesperson or Broker
		Licensed Real Estate Salesperson or Broker
		Knowledgeable of Property Values by Virtue of Occupation
		Knowledgeable of Property Values by Virtue of Occupation

I further designate, select, and appoint, the above-named _____ to act as **Chairperson** of said commission.

To the Sheriff of County, : Attached hereto please find a duplicate of the Application for Condemnation in the above-entitled matter.

Dated at _____, , this _____ day of _____, 20____.

Chief Judge of the Judicial District
including County,

Filed in my office at _____, Iowa, this _____ day of _____, 20____.

Sheriff of County,

Please note change in form, which now provides for the appointment of up to 5 alternate Commissioners.

SUPPLEMENTARY ORDER APPOINTING ALTERNATE COMPENSATION COMMISSIONERS

In the Matter of the Condemnation
of Certain Rights in Land by the
for the Improvement of
located in **County**,

Project No. Group

An Application and Notice of Condemnation having been filed with me by the _____, entitled as above, for the selection and appointment, by lot, of a duly constituted compensation commission, and said selection and appointment having been made by me, I further, DESIGNATE, SELECT, and APPOINT the following persons to serve as alternate members of said compensation commission, in the event that any of the said members having the same qualifications are unable to serve for any reason.

NAME	ADDRESS	QUALIFICATION
1. 2. 3. 4. 5.		Licensed Real Estate Salesperson or Broker
1. 2. 3. 4. 5.		Knowledgeable of Property Values by Virtue of Occupation
1. 2. 3. 4. 5.		

The Sheriff of County, Iowa, shall, upon being informed of a vacancy in the compensation commission, notify an alternate member appointed having the same qualifications as the person unable to serve in the same manner as the original commissioners were notified.

Dated at _____, Iowa, this _____ day of _____, 20____.

Chief Judge of the Judicial District
including County, Iowa.

Filed in my office at _____, Iowa, this _____ day of _____, 20____.

Sheriff of County, Iowa

SUMMONS TO COMMISSIONERS

In the Matter of the Condemnation
of Certain Rights in Land by the

for the Improvement of
located in **County, Iowa**

Project No. Group

TO: _____

The _____ has filed with the Chief Judge of the Judicial District including County, Iowa, an Application and Notice of Condemnation for the selection of a Compensation Commission to assess the damages which owners, lienholders, encumbrancers, and other persons interested in the land from which certain rights are sought to be appropriated by these proceedings will sustain by reason of such appropriation of the rights as described in the Application and Notice of Condemnation for the improvement and/or maintenance of roads and streets in County, Iowa, and

Pursuant to Iowa law, you have been selected and appointed by the Chief Judge of the Judicial District for County, Iowa, as a member of such Compensation Commission, and such selection and appointment has been duly filed in my office and that _____ has been designated as Chairman of the Commission.

NOW, THEREFORE, you are commanded to be and appear before the undersigned in the office of the Sheriff at , County, State of Iowa, on the _____ day of _____, 20____, at 9:30 o'clock a.m. (_____) for the purpose of qualifying as such Commission, and proceed to view said premises and make an award of damages as by law provided.

Sheriff of County, Iowa

ACCEPTANCE OF SERVICE

(Before accepting appointment to this commission, please note the persons and real estate affected by the condemnation on the attached Notice(s) to determine whether or not you possess any interest which would cause you to render a biased decision.)

Due and legal service of foregoing Summons accepted and receipt of copy acknowledged at _____, Iowa, this _____ day of _____, 20____. I further certify that I do not possess any interest in the above proceedings which would cause me to render a biased decision therein.

Filed in my office at , Iowa, this ____ day of _____, 20____.

Sheriff of County, Iowa

REFUSAL TO SERVE

I will be unable to serve for the reason that I possess an interest in the proceeding which would cause me to render a biased decision, or for the reason that...

Please sign original summons and return promptly to the Sheriff of County.

OATH OF COMMISSIONERS

In the Matter of the Condemnation of Certain Rights in Land by the for the Improvement of located in County, Iowa

Project No. Group

STATE OF IOWA County) ss)

Each of the undersigned being duly sworn says:

That I do possess the qualifications listed under my name below, and

That I do not possess any interest in the proceeding which would cause me to render a biased decision,

and, that I will, to the best of my ability, faithfully and impartially assess the damages which owner(s), lienholders, encumbrancers and other persons interested in the land from which certain rights are sought to be appropriated by these proceedings will sustain by reason of the appropriation of the rights set forth and described in the Application and Notice of Condemnation in the Office of the Sheriff for the improvement of roads and streets and make a written report to the Sheriff as Authorized and prescribed in Chapters 28E, 306, 306A, 306B, 306C, 313, 6A, and 6B, Code of Iowa, and any amendments thereto, and in accordance with the instructions of the Chief Justice of the Supreme Court, and will truly perform any and all other duties imposed upon me by law as a member of the compensation commission selected and appointed to assess said damages.

Name: Licensed Real Estate Salesperson or Broker

Name: Licensed Real Estate Salesperson or Broker

Name: Knowledgeable of Property Values by Virtue of Occupation

Name: Knowledgeable of Property Values by Virtue of Occupation

Name:

Name:

Acknowledged, Subscribed and sworn to before me this ___ day of ___, 20__.

(Notary Public) in and for said County and State (Clerk of Court)

Filed in my office at , Iowa, this ___ day of ___, 20__.

Sheriff of County, Iowa

REPORT OF COMPENSATION COMMISSION

In the Matter of the Condemnation
of Certain Rights in Land by the
for the Improvement of
located in **County,**

Project No. Group

TO: , Sheriff of County,

We, the undersigned, being duly appointed and qualified Commissioners appointed to assess the damages sustained by the owners, lienholders, encumbrancers and other persons interested in the appropriation of certain specified rights as set forth and described in the Notice of Condemnation filed in the above entitled matter respectfully report as follows:

That we proceeded to view the respective premises at the time or times fixed in the notice to persons interested therein and do hereby assess and appraise the damages which the respective persons will sustain by reason of the appropriation as follows:

	Land & Improvements	Consequential Damages	Total Award	Condemnees' Atty. Fees and Costs
_____	\$ _____	\$ _____	\$ _____	\$ _____
_____	\$ _____	\$ _____	\$ _____	\$ _____
_____	\$ _____	\$ _____	\$ _____	\$ _____
_____	\$ _____	\$ _____	\$ _____	\$ _____
_____	\$ _____	\$ _____	\$ _____	\$ _____
_____	\$ _____	\$ _____	\$ _____	\$ _____
Value of condemnee's dwelling:	\$ _____			

The award was determined by consideration of the following: _____

Respectfully reported at _____, Iowa, this _____ day of _____, 20____.

I certify that the above amounts are legally payable to each claimant and that the claim is correct and just and that payment has not been received.

Filed in my office at , , this _____ day of _____, 20____.

Sheriff of County,

**ENDORSEMENT OF SHERIFF OF MAILING OF NOTICE OF
APPRAISEMENT OF DAMAGES AND TIME FOR APPEAL**

In the Matter of the Condemnation
of Certain Rights in Land by the
for the Improvement of
located in **County, Iowa**
Project No. Group

I, the undersigned, hereby endorse and certify that a true copy of the *Notice of Appraisement of Damages and Time for Appeal* was served upon each of the parties of this proceeding, as listed herein, by enclosing said *Notice* in an envelope addressed to each such party at their respective last known mailing address as disclosed by the record in the *Application to the Chief Judge* (excepting those parties, if any, listed below), with postage prepaid, and by depositing said envelope in a United States Post Office depository in _____, Iowa, on the _____ day of _____, 20____.

Sheriff of County,

That such condemnation is sought for the improvement and/or the maintenance of roads and streets in the State of Iowa in the matter prescribed in Chapters 28E, 306, 306A, 306B, 306C, 313, 6A, and 6B of the Code of Iowa and all amendments thereto.

That a commission for the purpose of appraising and awarding damages which will be caused by said appropriation and condemnation has been selected and appointed.

You are further notified that the Commissioners will report to the Sheriff's Office in , Iowa, at _____ o'clock a.m., on the _____ day of _____, 20____, and will view your property at approximately _____ o'clock a.m., on the same day. They will then return to the Sheriff's Office and proceed to appraise said damages. You may participate in these proceedings if you care to do so.

By _____

ACCEPTANCE OF SERVICE

I accept service of the above notice, I acknowledge receipt of a copy, and I waive time of service and any requirements that such notice be published in a newspaper.

Dated at _____, this _____ day of _____, 20____.

STATE OF IOWA)
) ss:
 COUNTY OF _____)

Received the within notice the _____ day of _____, 20____, and I hereby certify that I have served to each person named below by delivering a true copy of the same to each person at the time and place set opposite their respective names:

NAME	DATE	CITY OR TOWN	COUNTY	STATE

FEES:
Service \$ _____
Mileage \$ _____
TOTAL \$ _____

Sheriff of _____ County, Iowa

SHERIFF'S CERTIFICATION AS TO AWARDS AND COSTS

In the Matter of the Condemnation
of Certain Rights in Land by the
for the Improvement of
located in _____ **County, Iowa**

Project No. _____ Group _____

**THE ORIGINAL CERTIFIED APPLICATION FOR CONDEMNATION IS RECORDED IN
BOOK _____, PAGE _____, OR INSTRUMENT/DOCUMENT NUMBER _____,
AND DATED _____.**

TO:
I certify that the commissioners in the above-entitled cause convened at _____, Iowa,
on the _____ day of _____, 20____, and thereupon proceeded to view the premises, and said
commissioners did on the _____ day of _____, 20____, file their report in my office, awarding
damages as follows:

NAMES OF CONDEMNEES	AWARD	ATTORNEY FEES AND COSTS
_____	\$ _____	\$ _____
_____	\$ _____	\$ _____
_____	\$ _____	\$ _____
_____	\$ _____	\$ _____
_____	\$ _____	\$ _____
TOTAL DAMAGES AWARDED	\$ _____	\$ _____

I certify that the costs incident to this proceeding are taxed and Notices were served as listed below:
(Attach separate list if necessary)

Date	Name of Condemnees	Service Fee	[Mileage x Rate Per Mile] = Amount	Sum

Sub Total \$ _____

Sheriff's Fees

Summoning and attending Commissioners (Includes service fees)
(Maximum allowed by Code Section 331.655 is \$60.00) \$ 60.00

Mileage while summoning and attending Commissioners
(_____ miles x \$_____ per mile) \$ _____

TOTAL \$ _____

Sheriff of County, Iowa

COMMISSIONERS' COSTS

-2-

_____ of _____ of
_____, Iowa _____, Iowa

_____ day service \$ _____
_____ miles at _____ cents _____
_____ meals _____

TOTAL \$ _____

_____ of _____ of
_____, Iowa _____, Iowa

_____ day service \$ _____
_____ miles at _____ cents _____
_____ meals _____

TOTAL \$ _____

_____ of _____ of
_____, Iowa _____, Iowa

_____ day service \$ _____
_____ miles at _____ cents _____
_____ meals _____

TOTAL \$ _____

_____ of _____ of
_____, Iowa _____, Iowa

_____ day service \$ _____
_____ miles at _____ cents _____
_____ meals _____

TOTAL \$ _____

_____ of _____ of
_____, Iowa _____, Iowa

_____ day service \$ _____
_____ miles at _____ cents _____
_____ meals _____

TOTAL \$ _____

_____ of _____ of
_____, Iowa _____, Iowa

_____ day service \$ _____
_____ miles at _____ cents _____
_____ meals _____

TOTAL \$ _____

GRAND TOTAL \$ _____

I certify that the foregoing amounts are legally payable to each claimant and that the claim is correct and just and that the payment has been received.

Dated this _____ day of _____, 20____.

Sheriff of County, Iowa

NOTICE OF APPRAISEMENT OF DAMAGES AND TIME FOR APPEAL

In the Matter of the Condemnation
of Certain Rights in Land by the
for the Improvement of
located in **County, Iowa**

Project No. Group

Parcel No. _____

	Land & Improvements	Consequential Damages	Condemnees' Total Award	Atty. Fees and Costs
_____	\$ _____	\$ _____	\$ _____	\$ _____
_____	\$ _____	\$ _____	\$ _____	\$ _____
_____	\$ _____	\$ _____	\$ _____	\$ _____
_____	\$ _____	\$ _____	\$ _____	\$ _____
_____	\$ _____	\$ _____	\$ _____	\$ _____
_____	\$ _____	\$ _____	\$ _____	\$ _____
_____	\$ _____	\$ _____	\$ _____	\$ _____
_____	\$ _____	\$ _____	\$ _____	\$ _____
_____	\$ _____	\$ _____	\$ _____	\$ _____
_____	\$ _____	\$ _____	\$ _____	\$ _____

NOTE:

If Owner-Occupied Dwelling is acquired:

Value of Condemnees' Dwelling: \$ _____

Value of Land and Improvements
other than Condemnees' Dwelling: \$ _____

You and each of you are hereby notified that on the _____ day of _____, 20____, the duly-appointed and qualified commissioners assessed and appraised the damages sustained by reason of the condemnation as set out above, and that pursuant to the Code of Iowa, you may within (30) days from the date of mailing this Notice, appeal to the District Court as by law provided.

Signed this _____ day of _____, 20____.

Sheriff of County, Iowa

AFFIDAVIT OF FINAL OFFER

In the Matter of the Condemnation
of Certain Rights in Land by the
for the Improvement of
Primary Road No.

located in County, Iowa

Project No. Group

Parcel No. _____

On this the _____ day of _____, 20____, comes the _____ and
states, as by law provided, that the most recent offers made to the owner(s), lienholders, encumbrancers and other
persons interested in the appropriation of certain specified rights in certain land as described by the Applicant in the
Notice of Condemnation filed in the above matter are as follows:

(Names as on Notice) \$ _____

Tenant(s) \$ _____

By _____

Acknowledged, subscribed and sworn to before me this _____ day of _____, 20____.

(Notary Public) in and for said County and State
(Clerk of Court)

Filed in my office at , Iowa, this _____ day of _____, 20____.

Sheriff of County, Iowa

**ENDORSEMENT OF SHERIFF OF MAILING OF NOTICE OF
APPRAISEMENT OF DAMAGES AND TIME FOR APPEAL**

In the Matter of the Condemnation
of Certain Rights in Land by the
for the Improvement of
located in **County, Iowa**
Project No. Group

I, the undersigned, hereby endorse and certify that a true copy of the *Notice of Appraisement of Damages and Time for Appeal* was served upon each of the parties of this proceeding, as listed herein, by enclosing said *Notice* in an envelope addressed to each such party at their respective last known mailing address as disclosed by the record in the *Application to the Chief Judge* (excepting those parties, if any, listed below), with postage prepaid, and by depositing said envelope in a United States Post Office depository in _____, Iowa, on the _____ day of _____, 20____.

Sheriff of County,

In the Matter of the Condemnation
of Certain Rights in Land by the

for the Improvement of

Road No. _____
_____ (fill in project location)
located in _____ (fill in county and state)

Project No. _____ Group " _____ "

**ORDER APPOINTING
SUBSTITUTE COMPENSATION
COMMISSIONER(S)**

NOW ON THIS _____ day of _____, 20____, an Order Appointing Substitute Compensation Commissioner(s) having been presented to me due to the inability of _____, the original appointee(s), and _____, appointed as alternate(s), all having qualifications as being _____ (list type of qualification) to serve as (a) commissioner(s) in the condemnation referenced above, it is ordered that the vacancy(ies) shall be filled by one of the following commissioners:

	NAME	ADDRESS	QUALIFICATIONS
1)	_____	_____	_____
2)	_____	_____	_____
3)	_____	_____	_____

The Sheriff of _____ County, Iowa, shall notify the substitute commissioner(s) in the same manner as the original commissioners were notified.

Dated at _____, Iowa, this _____ day of _____, 20____.

Chief Judge of the _____ Judicial District
including _____ County, Iowa

Filed in my office at _____, Iowa, this _____ day of _____, 20____.

Sheriff of _____ County, Iowa

In the Matter of the Condemnation
of Certain Rights in Land by the
for the Improvement of

Road No. _____
_____ (fill in project location)
located in _____ (fill in county and state)

Project No. _____ Group " _____ "

**ORDER CONFIRMING
APPOINTMENT OF SUBSTITUTE
COMPENSATION
COMMISSIONER(S)**

NOW ON THIS _____ day of _____, 20____, an Order Confirming Appointment of Substitute Compensation Commissioner(s) having been presented to me due to the inability of _____, the original commissioner(s), and _____, the alternate commissioner(s), qualified as _____ (list type of qualification) to serve as (a) compensation commissioner(s) in the condemnation referenced above, this order confirms that it was ordered on the _____ day of _____, 20____, that the vacancy(ies) be filled by the following commissioner(s):

NAME ADDRESS

QUALIFICATIONS

_____	_____	_____
_____	_____	_____
_____	_____	_____

The Sheriff of _____ County, Iowa, shall notify the substitute commissioner(s) in the same manner as the original commissioners were notified.

Dated at _____, Iowa, this _____ day of _____, 20____.

Chief Judge of the _____ Judicial District
including _____ County, Iowa

Filed in my office at _____, Iowa, this _____ day of _____, 20____.

Sheriff of _____ County, Iowa

When corresponding, refer to:

_____ County

Project _____

Group _____

Parcel No(s). _____

I enclose a Notice of Condemnation that I wish to have published in your newspaper on _____.

Please immediately furnish this office with a tear sheet of the publication.

When publication has been completed, please forward three (3) copies of the Proof of Publication and a statement of your fees to the address below, noting the above-referenced project and parcel numbers.

Thank you; and if you have any questions, contact this office at

Sincerely,

When corresponding, refer to:

_____ County

Project _____

Group _____

Parcel No(s). _____

I enclose a Notice of Condemnation that I wish to have published in your newspaper once each week for four (4) consecutive weeks, beginning with your issue of:

_____ (1st Publication)

_____ (2nd Publication)

_____ (3rd Publication)

_____ (4th Publication)

Please immediately furnish this office with a tear sheet of the first issue.

When publication has been completed, please forward three (3) copies of the Proof of Publication and a statement of your fees to the address below, noting the above-referenced project and parcel number(s).

Thank you; and if you have any questions, contact this office at

Sincerely,

When corresponding, refer to:

_____ County
Project _____
Group _____
Parcel No(s). _____

I enclose the original Certified Application for Condemnation which has been approved by the Chief Judge. In accord with Sec. 6B.3(3), the _____ is to file the original approved Application with the County Recorder in the manner required under Sec. 6B.37.

Please file and index this Application in the record of deeds. After filing an indexing, please file a copy of the Application with the Office of the Secretary of State.

Complete and sign the certification below and promptly return this letter to me in the envelope provided. If you have questions, contact this office at _____. Thank you.

Sincerely,

STATE OF IOWA)
) ss.
COUNTY OF _____)

I, _____, Recorder of _____ County, Iowa, do hereby certify that the original certified, approved Application for Condemnation was filed in my office on the _____ day of _____, 20____, and is recorded in Book _____, Page _____, or as Instrument or Document No. _____, of the records of said county, as provided by law.

I certify that the fee for recording these papers is in the amount of \$ _____ and that said amount is legally payable and that the claim is correct and just and that payment has not been received.

_____ County Recorder