Guide and / or I.M. Revision Notice

To: Cities, Counties, and Consultants   **Date:** December 29, 2016

From: Office of Local Systems   **Revision Notice Number:** 2016_07

The Federal-aid Project Development Guide (Guide) and / or Instructional Memorandums to Local Public Agencies (I.M.s) have been revised as indicated below. This revision notice identifies all new or revised documents and includes a summary of the significant changes. Where appropriate, it also references the existing Project Development Information Packet (Packet) or County Engineers I.M. documents that have been replaced or superseded.

The Iowa DOT does not provide paper copies of the Guide or I.M.s. Since these documents are updated frequently, we recommend using the on-line version of the Guide and I.M.s for reference.

If you have any questions concerning these revisions, please contact Nicole Fox nicole.fox@iowadot.us or 515-239-1506.

*** PLEASE NOTIFY ALL AFFECTED PERSONNEL OF THIS CHANGE ***

Document Title or I.M Number	Summary of Significant Revision(s)
I.M. Table of Contents December 29, 2016	The I.M. Table of Contents has been revised to reflect new or revised I.M.s, as indicated below.
I.M. 3.303 Consultant Evaluations December 29, 2016	This I.M. has been updated. Substantive changes from the previous version include the following: • Eliminated information about consultant prequalification.
I.M. 3.305 Federal-aid Participation in Consultant Costs December 29, 2016	This I.M. has been updated. Substantive changes from the previous version include the following: • Added a definition for "Simplified Acquisition Threshold". • Eliminated information about consultant prequalification. • Added information about the DOT list of engineering consultants.
I.M. 3.305, Att. A Federal-aid Consultant Checklist December 29, 2016	This I.M. has been updated. Substantive changes from the previous version include the following: • Eliminated information about consultant prequalification. • Added information about the DOT list of engineering consultants.